



Estd. : 2004

CALCUTTA INSTITUTE OF TECHNOLOGY

Approved by Department of Higher Education Govt. of West Bengal & AICTE, New Delhi
Affiliated to MAKAUT (Formerly WBUT) & WBSCT&VE&SD

Ref.No.:F1(08)/CIT/ORD-NOT/2026/272

Date: 15th June, 2026

NOTICE

Attn. All Faculty / Staff / Students

I have been advised to inform the following which will be in effect from today, **15th June, 2026.**

We would like to request the cooperation of all members in maintaining the dignity and reputation of our institution by following the campus rules and regulations:

1. Campus Gate management:

Nobody is allowed to leave the campus gate during office/ college hours except for lunch/ office work.

- Lunch Timing (outside)
12:30PM -- 2:00PM

2. Parking Policy:

All the Cycles, Two Wheelers, Four Wheelers and Transport Buses need to be parked in the mentioned parking zone.

3. Campus Canteen Timings:

- B/ F:-
9:30AM -- 11:00AM
- Lunch: -
12:30PM -- 3:30PM
- Evening Snacks: -
5:00 PM --- 6:00 PM.

4. Misusing of Electricity:

You are advised to stop misusing of electricity in the classrooms, offices, Labs corridor etc.in the absence of students /faculty.

Partha
15/06/2026
Prof.(Dr.) Partha Pratim Bhattacharya
Principal
Calcutta Institute of Technology

Prof.(Dr.) Partha Pratim Bhattacharya

Principal
Calcutta Institute of Technology
Banitabla, Uluberia, Howrah-711316

CC: 1. Director, CIT
2. HR Manager
3. Notice Board

❖ **Campus** : Banitabla, Uluberia, Howrah - 711316

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